

## Draft Terms of Reference

### **Key Strategic Aims of Thurrock Health and Wellbeing Board**

Resourceful and resilient people in resourceful and resilient communities where:

- Every child has the best possible start in life;
- People make better lifestyle choices and take more responsibility for their Health and Wellbeing;
- People stay healthier longer, adding years to life and life to years; and
- The Health and Wellbeing of communities in Thurrock are more equal.

### **Purpose**

- To improve health and wellbeing and reduce inequalities in health and wellbeing;
- To develop and facilitate the delivery of transitional arrangements to meet statutory requirements within the emerging health agenda; and
- To determine the health improvement priorities in Thurrock

### **Functions**

- Identify and join up areas of commissioning across the NHS, social care, public health, and other services directly related to health and wellbeing and reducing health inequalities;
- Encourage and develop integrated working – for the purpose of advancing the Health and Wellbeing of and reducing health inequalities amongst Thurrock people;
- Oversee the on-going development and refresh of the Joint Strategic Needs Assessment (JSNA);
- Oversee the on-going development, refresh, and implementation of Thurrock's Joint Health and Wellbeing Strategy (JHWS) – ensuring that it provides an overarching framework for commissioning plans related to Health and Wellbeing and Health Inequalities;
- Sign-off key commissioning plans, strategy, and policy related to Health and Wellbeing;
- Oversee the development of the pharmaceutical needs assessment; and
- Performance manage the achievement of and progress against key outcomes identified within the JHWS and against key commissioning plans.

### **Membership**

- Leader of the Council
- Portfolio Holder for Adult Social Care and Health (Chair)
- Opposition Group Representative x 2
- Clinical Representative: Thurrock NHS Clinical Commissioning Group
- Executive Nurse: Thurrock NHS Clinical Commissioning Group
- Chair of Thurrock NHS Clinical Commissioning Group

- Chief Operating Officer of Thurrock NHS Clinical Commissioning Group
- Portfolio Holder for Children’s Social Care
- Chair of Local Safeguarding Children Board
- Chair of Safeguarding Adults Partnership Board
- Lay Member for Patient Participation: Thurrock NHS Clinical Commissioning Group
- Director of Adults, Health and Commissioning
- Director of Housing
- Director of Children’s Services
- Director NHS England Essex Area Team
- Director of Commissioning NHS England Essex Area Team
- Director of Public Health
- Chief Operating Officer Healthwatch Thurrock
- Chair Thurrock Community Safety Partnership Board
- Community Health Provider - North East London Foundation Trust – Executive Level Representative
- Mental Health Provider - South Essex Partnership Foundation Trust – Executive Level Representative
- Acute Health Provider – Basildon and Thurrock University Hospitals Foundation Trust – Executive Level Representative
- Thurrock Council for Voluntary Services 1 x representative

In accordance with the Health and Social Care Act 2012:

- Elected members will be nominated by the Leader of the Council
- The Local Authority may nominate additional Board members in consultation with the Health and Wellbeing Board
- The Board may appoint additional members as it thinks appropriate

### **Chair arrangements**

- Portfolio Holder for Adult Social Care and Health

### **Meeting Frequency**

- The Board will meet a minimum of six times a year

### **Governance and Approach**

- The Board will function at a strategic level, with priorities being delivered and key issues taken forward through existing partnership arrangements – which may at times include the establishment of task and finish groups
- Only a small number of permanent sub-groups will exist to support the work of the Board: Health and Wellbeing Executive Committee; and Joint Commissioning Board
- Decisions taken and work progressed will be subject to scrutiny by the Health and Wellbeing Overview and Scrutiny Committee – and other Overview and Scrutiny Committees as appropriate (nb Healthwatch has a scrutiny function)

### **Wider Engagement**

- The Board will ensure that the decisions it makes and the priorities it sets take account of the needs of all of Thurrock's communities and groups – particularly those most in need
- The Board will ensure that stakeholders including providers are engaged, with a Health and Wellbeing Stakeholder Network established to assist with this purpose
- The Health and Wellbeing Board will host at least one Stakeholder Forum per year

The development of the Health and Wellbeing Board and its agenda is a dynamic process. As a result, the Board's Terms of Reference will be reviewed at least annually and altered to reflect changes as appropriate.